

CENTRAL UNIVERSITY OF ODISHA, KORAPUT

OFFICE OF THE NODAL OFFICER COVID19


Ref: CUO/Cov19/2022/02

Date: 18.07.2022

OFFICE ORDER

In view of the rising situation COVID-19 cases, we should take thoughtful and functional preventive measures in the University campus. You are therefore directed to ensure that the advisories of MHA, MoE and Govt. of Odisha are implemented in letter and spirit. Among other initiatives, the following activities should be accorded priority.

1. Adherence of Covid19 appropriate behavior in letter and spirit:
 - a. Mask is compulsory for all the employees and students in the office & campus premises.
 - b. Distance of two meters is to be maintained at all points of time including classes, regular office affairs (seating's etc.) and meetings (virtual/video conference meetings are encouraged).
 - c. All HoD(s) and Section Head(s) will ensure the Covid-19 appropriate behaviour in their respective departments/sections.
2. Proper and regular sanitization of office buildings, common spaces (stairs, classrooms, conference halls, washrooms etc.), points of contact (door knobs, buttons, furniture, fixtures, keys etc.) must be ensured.
3. Employees should follow/maintain the following;
 - (i) Frequent hand washing during office hours for minimum 20 seconds especially after using washrooms.
 - (ii) If any employees/students feels physical discomfort or have Covid-19 symptoms, he/she should immediately intimate the matter to the Medical Officer/Nodal Officer Covid19/Wardens for take proper medical advice/ home quarantine with due approval.
 - (iii) Respiratory etiquettes of using tissues and elbows during sneeze/cough and subsequent safe disposal of tissues and hand washing.
4. Provisions for hygiene, disinfection and sanitization (hand sanitizer with min. 70% alcohol) should be provided and used at the entrance.
5. With a view to ensuring safety in offices and workplaces, all employees must use Aarogya Setu in compatible mobile phones.
6. **Inside office and campus, non use of mask and spitting is strictly prohibited and punishable as per rules.**


(Dr. Phagunath Bhoi)
PRO & Nodal Officer Covid19
Copy to:

1. Registrar
2. Finance Officer
3. Members of the Covid-19 Protocol Management and Vigilance Committee

4. Chief Warden/Warden(s) with a request to inform all the boarders
5. DSW I/c.
6. All HoD/HoD I/c(s) with a request to inform all the students of their respective Department(s)
7. Asst. Librarian
08. Convener Website management Committee to upload on the University Website
09. SMC for Social Media
10. Medical Officer
11. Dy. Registrar I/c with a request to inform all Section Head and non-teaching staff
12. Asst. Engineer/OIC Maintenance
13. Security Officer for strict vigilance in the campus with regard to adherence of Covid-19 protocol
14. P.A. to VC for kind information of the Hon'ble Vice-Chancellor
15. Notice Board(s)
16. Subject File