



# ओड़िशा केन्द्रीय विश्वविद्यालय, कोरापुट

(केन्द्रीय विश्वविद्यालय अधिनियम 2009 के अंतर्गत स्थापित)

## Central University of Odisha, Koraput

(Established Under the Central Universities Act, 2009)

No.: CUO/EXAM./CE/05-2021/C-2

Date: 24.05.2021

### CIRCULAR

The Interview Skills are an essential tool for all students in today's world. Good grades and appropriate work experience is no longer enough for a suitable career. Despite the importance of interviewing, very few people practice their interview skills.

In light of above, an online programme on, "Preparing for Interview Skills" is being organized as per schedule given below-

Date of Programme	Topic	Mode	Timings	Resource Person	Participants
27.05.2021	Preparing for Interview Skills	Online	From 11.00AM To 01.00 PM	Prof. C. Murali Krishna, Head, Department of English, Osmania University, Hyderabad	All Students / Faculty of CUO, Odisha.

The Google Meet link of Programme: <https://meet.google.com/okj-cmuq-xnh?hs=224>

All students and faculty members are hereby requested to make it convenient to attend this programme as per the above schedule.

**(Dr. Ram Shankar)**  
Controller of Examinations

### Copy:

1. Dr. Minati Sahoo, *Convener of the Programme* & HoD/In-Charge, Department of Business Management: With request to coordinate with stakeholders and conduct the programme.
2. Dean, SBCNR/ Visiting Professors
3. Registrar
4. Finance Officer
5. All Heads/In-Charges: With request to coordinate with Convener of the Programme and inform all students/ faculty members of respective Department(s) about this programme
6. Chief Warden/ Warden (s) of Girls and Boys Hostel
7. Deputy Registrar (I/C)
8. Asst. Librarian
9. Convener, Website Management Committee: With request to upload Circular at CUO website
10. SMC: With request to cover the programme for social media
11. Public Relations Officer: With request to cover the programme for print/ electronic media
12. Asst. Engineer/OIC, Maintenance with request to make necessary arrangements.
13. Senior Technical Assistant: With request to take care of technical issues of this online programme
14. Security Section with request to ensure necessary arrangements.
15. PS to the Vice-Chancellor: For kind information of the Hon'ble Vice-Chancellor
16. PS to the Pro Vice-Chancellor: For kind information of the Pro Vice-Chancellor
17. All Notice Boards
18. Record File