



ओड़िशा केन्द्रीय विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय अधिनियम 2009 के अंतर्गत स्थापित)

Central University of Odisha

(Established Under the Central Universities Act, 2009)

NOTICE

Issuance of Original Degree Certificates (Admission Batches 2014–15 to 2021–22)

The Central University of Odisha hereby notifies that the Original Degree Certificates for students admitted during the academic sessions 2014–15 to 2021–22 are now available for collection. All eligible students are required to pay a Convocation Fee of ₹500/- (Rupees Five Hundred only) for the issuance of the degree certificate.

Certificates may be collected in person by the student or through a duly authorised representative or may alternatively be dispatched by Registered Post to an address within India.

In the case of collection by an authorised representative, the individual must be a current student or employee of the University, or a relative of the candidate. Such authorisation must be provided in writing and duly signed by the student concerned, and the authorised person must present valid identification at the time of collection.

For postal dispatch, students must submit a formal written request or send an email to the Controller of Examinations specifying their full name, University Roll Number, year of passing, and complete postal address. Additionally, the student must submit a signed indemnity declaration indemnifying the Examination Section and the University against any loss or damage of the certificate in transit. In such cases, an additional amount of ₹200/- (Rupees Two Hundred only) shall be paid towards postal charges, making the total payable amount ₹700/- (Rupees Seven Hundred only).

All payments shall be made through the SBI Collect portal under the “Other Fee” category, in favour of the Central University of Odisha, Koraput.

Upon completion of the payment, students must email the following documents to **examsection@cuo.ac.in**: (i) the payment receipt, (ii) a valid No-Dues Certificate, (iii) the written request for postal delivery (if applicable), and (iv) the indemnity declaration.

For further assistance or clarification, students may contact the Examination Section during official working hours

Controller of Examinations (I/c)

परीक्षा नियंत्रक

ओड़िशा केन्द्रीय विश्वविद्यालय, कोरापुट

Controller of Examinations

Central University of Odisha, Koraput