



**Central University of Orissa**  
**(Established under the Central Universities Act, 2009)**  
**Landiguda, Koraput. Odisha Pin.: 764 021.**  
Phone:06852-288224 Fax.06852-288225

Ref No:XXXVII-217/2018/152

Dt- 15/06/2018

**NOTICE INVITING TENDER**

Sealed Quotations are invited from civil contractors having valid license of 'C' class and above for Construction of waiting hall in front of Girls' Hostel at CUO, Main Campus, Sunabeda with estimated cost of Rs.3,80,000.00 (inclusive of GST). The last date for submission of the tender documents is 10.07.2018 at 15.00 Hrs. For further details please log on to our website [www.cuo.ac.in](http://www.cuo.ac.in).

Sd/-  
Registrar

## **TERMS & CONDITIONS:**

### **I. ESSENTIAL QUALIFICATION:**

The tenderer shall fulfill the following eligibility criteria, failing which their quotations will be summarily rejected:

- a. The tenderer must be a Civil contractor possessing valid C-class and above License, Registration etc. issued by the Competent Authority as applicable.
- b. They must have experience in execution of Civil works value of Rs. 05 Lakhs or above in any Public Works Department or having experience of execution of works of value of 10 lakhs during last five years.
- c. The tenderer must deposit Earnest Money (EMD) of Rs.8,000/- (Rupees Eight Thousand Only) along with their tender in the form of Demand Draft drawn in favour of Central University of Orissa payable at Koraput.
- d. The tenderer must deposit the cost of tender document of Rs.500.00 (Rupees Five hundred only) in the form of demand draft drawn in favour of Central University of Orissa payable at Koraput. The cost of the tender document is non-refundable.
- e. The tenderer must possess his own Bank Account in any nationalized bank, PAN, TAN and GST Registration No.
- f. The quoted rates by the tenderer shall be inclusive of all taxes duties, freight charges, supervision charges.
- g. The GST will be reimbursable on production of document to that effect of depositing GST.
- h. The works should be executed as per the PWD norms of Govt. of Odisha.
- i. The tenderer must be capable of organizing of man power, materials and equipments at the work site within 3 days of receiving work order.
- j. The work to be completed satisfactorily within 60 days of receiving work order on urgent basis.
- k. He shall furnish the photocopies of documents as specified in the Annexure along with the tender papers.

## **II. DOCUMENTS TO BE ENCLOSED**

**The tenderer shall submit copies of the following documents along with the tender, failing which their quotation will be summarily rejected:**

1. Copy of registration / Valid license issued by the Competent Authority.
2. Work Completion Certificate issued by the authority with reference to work order with the following details:
  - i. Description of the work
  - ii. Work Order No. & Date
  - iii. Value of Work Order
  - iv. Date of commencement of work
  - v. Date of completion of work
  - vi. Whether work completed or not
3. Copy of income tax returns / or annual accounts of the last 03 Financial Years.
4. Copies of Bank Account, PAN, TIN, TAN and GST Registration Certificate.
5. Demand Draft of Rs 8,000/- (Rupees Eight Thousand only) drawn in favour of Central University of Orissa payable at Koraput towards value of EMD.
6. Demand Draft of Rs.500.00 (Rupees Five Hundred only) towards cost of tender document drawn in favour of Central University of Orissa payable at Koraput which is not refundable.

## **III. INSTRUCTIONS TO THE BIDDER:**

1. Bid Opening Date and Time: The tenderers may send their quotations by speed post or registered post or in person (to be dropped in tender box) only addressed to the Registrar, Central University of Orissa, Landiguda, Koraput, Odisha-764021 so as to reach the University on or before 10.07.2018 by 15.00Hrs. Super-scribed as "Tender for the work of Construction of waiting hall in front of Girls' Hostel at CUO, Main Campus, Sunabeda. Ref. No: XXXVII-217/2018/152, date- 15.06.2018". The bids will be opened at 15.30 hrs on the same day in the presence of representatives of the bidders if any.
2. The bids sent through normal post or courier or Fax or e-mail shall not be considered.
3. Central University of Orissa, Koraput reserves the rights to accept / reject any offer in full or in part without assigning any reason thereof.
4. The blank bid documents may be downloaded from the University Website [www.cuo.ac.in](http://www.cuo.ac.in)
5. Penalty: If the bidder fails to start the work or perform the services by the specified date, penalty at the rate of 1% per week of the total Contract / Work Order value subject to the maximum of 10% will be deducted.

6. Payment: payment will be released after completion of the work.
7. Security Deposit (Performance Security Deposit): The successful tenderer shall deposit @5% of the total contract value as Security Deposit within 03 days from the date of issue of Work Order, in the form of Demand Draft issued by any Nationalized Bank, drawn in favour of Central University of Orissa payable at Koraput. The same shall remain with the University till two months after the completion of the work and will be returned without any interest.
8. Settlement of Disputes: In the event of any dispute or differences between the Central University of Orissa and the tenderer, arising out of non-performance of the work or un satisfactorily performance of work with reference to given estimate specification, quality or quantity of work or whatsoever reasons relating to the work, during or after the completion of work shall be referred to the Vice-Chancellor, Central University of Orissa, Koraput who may decide the matter himself or may appoint Arbitrator under the Arbitration and Conciliation Act, 1996. The decision of the Arbitrator shall be final and binding on both the parties. All disputes shall be subject to jurisdiction of courts in Orissa only.
9. The tenderer shall replace the goods and would attend the defects if any notices or pointed out to the satisfaction of the University within a reasonable time period.
10. Return of EMD: The EMD of the unsuccessful bidders / tenderers will be returned within 15 days after finalization of the tender and issue of Work Order to the successful tenderer. The EMD of the successful tenderer will be returned on submission of Security Deposit of the required value.

Sd/-  
Registrar

**BIDDERS' PROFILE**

1. Name of the Tenderer/ Bidder :
2. Full Address of the tenderer / bidder :
3. Contact details of tenderer / bidder :
  - a. Telephone No.
  - b. Mobile No.
  - c. Fax No.
  - d. E-mail id
4. Details of Earnest Money Deposit :
  - a. Value of DD
  - b. D.D. No. & Date
  - c. Issuing Bank
5. Details of cost of tender document :
  - a. Value of D.D.
  - b. D.D. No. & date
  - c. Issuing Bank
6. List of Documents enclosed :

Sl. No.	Details of document		Whether photocopies of the documents enclosed (please √tick)
1.	License / Registration No.		Yes / No
2.	Details of Work Orders, Completion Certificate (Name of the organization, value, work / completion date)		Yes / No
3.	Income Tax Return	2014-15 Rs.	Yes / No
		2015-16 Rs.	
		2016-17 Rs.	

4.	Audited Balance Sheet & Profit and Loss Account Annual turnover during last 03 Financial Years	2014-15	Rs.	Yes / No
		2015-16	Rs.	
		2016-17	Rs.	
6.	Bank Account No. Bank Name & Branch			Yes / No
7.	PAN No.			Yes / No
8.	TIN No.			Yes / No
9.	TAN No.			Yes / No
10.	GST Reg. No.			Yes / No

7. Validity period of the Bid / Quotation :

8. Additional information, if any proposed to be furnished by the tenderer:

Certified that all the terms and conditions of tender document are accepted.

Date :

Authorized Signatory

Place :

Full name :

Designation:

Seal:

## BILL OF QUANTITIES

**Name of the work:** Construction of waiting hall in front of Girls' Hostel at CUO, Main Campus, Sunabeda.

SI No.	Description	Qty	Unit	Rate (Rs.)	Amount (Rs.)
1	Earth work excavation in all kinds of soil within initial lead of 50m. and initial lift of 1.5 m. including rough dressing and leveling the bed.	11.5	cum		
2	Filling in foundation with sand well watered and rammed including cost, conveyance, royalty and taxes etc. complete to work site.	24	cum		
3	C.C (1:4:8) with 4cm size HG CRUSHER BROKEN metal including all cost, conveyance, royalty and taxes etc. compl. to work site as per specification approved by the department and direction of E.I.C.	4.5	cum		
4	Brick work with C.B bricks 23cm <sup>2</sup> X11cm <sup>2</sup> X8cm <sup>2</sup> size having crushing strength not less than 75Kg/cm <sup>2</sup> in cement mortar (1:6) in foundation & plinth per cum.	5	cum		
5	Brick masonry for super structure in 1st floor & subsequent higher floors add 15% extra labour over & above the rates of next lower floor. (1:6) with cement mortar	14	cum		
6	R.C.C (1:1 1/2:3) with 12mm to 20mm size HG chips for CC works including all cost, conveyance, royalty and taxes etc. comp. to work site as per the specification approved by the department and direction of E.I.C.	10	cum		
7	Supplying fitting and placing uncoated HYSD reinforcement including cutting, bending, binding and placing the steel rods as per drawing and technical specification with cost of binding wire 18 to 20 gauge (taking output-1MT)	10.5	qntl		
8	Rigid and smooth centering and shuttering for RCC works including false work and dismantling them after casting including cost of materials complete	34	sqmt		
10	2.5 cm thick A.S flooring with C.C (1:2:4) including punning and using 12mm size HG chips with all cost conveyance royalty and taxes etc. comp.	18	sqmt		
14	12 mm thick cement plaster (1:6) on brick work including all cost conveyance royalty and taxes etc. comp. to work site per 1 sqm	84	sqmt		
15	16 mm thick cement plaster (1:6) on brick work including all cost conveyance royalty and taxes for rough side	64	sqmt		
16	Finishing walls with Acrylic smooth exterior paint of required shade: New work (Two or more coat applied @ 1.67 ltr/10 sqm over and including priming coat cf exterior primer applied @ 2.20 kg/10 sqm	84	sqmt		
17	Wall painting two coats with plastic emulsion paint of approved shade on new work to give an even shed. Per 1sqm	64	sqmt		

18	Supplying fitting and fixing vitrified tile in floors of size 600mm X 600m of approved make confirming to Us 13755 laid on 20 mm thick CM (1:4) and filling joints with white cement of approved quality including cost of all materials labour T&P etc required for the work all complete.	32	sqmt		
19	Structural steel work in single section, fixed with or without connecting plate, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete	160	kg		
20	Supplying, fitting, fixing up window (sliding type) made up aluminum section 9778 as window frame, section No-4095,4096,9777 and 3994 as shutter frame with 5mm thick white glass as panel fitted with rubber beading including locking arrangement including all fitting including cost of materials all taxes labour, T&P etc. complete as per direction of Engineer-in-Charge.	36	kg		
21	Providing and fixing paneling or paneling and glazing in paneled or paneled and glazed shutters for doors, windows and clerestory windows (Area of opening for panel inserts excluding portion inside grooves or rebates to be measured) paneling for paneled or paneled and glazed shutters 25 mm to 40 mm thick. Pre laminated particle board with decorative lamination on one side and balancing lamination on other side grade I, Type II IS: 12823 marked	3.6	sqmt		
22	Painting two coat with any approved paint (Enamel) wood and iron work	10	sqmt		
<b>TOTAL A</b>					
20	internal electric installation @12.5% of the above TOTAL A cost				
<b>TOTAL B</b>					
21	ADD CGST@___% of TOTAL B (as applicable)				
22	ADD SGST @___% OF TOTAL B (as applicable)				
<b>GRAND TOTAL</b>					
<b>(RUPEES _____ ONLY)</b>					

Note: Quote with special conditions having additional financial implications on the University will not be entertained.

Certificate: Certified that we accept all the terms and conditions of the tender documents.

Date :

Signature of authorized person

Place :

Full name :

Designation:

Seal: