



ओड़िशा केन्द्रीय विश्वविद्यालय

(केन्द्रीय विश्वविद्यालय अधिनियम 2009 के अंतर्गत स्थापित)

Central University of Odisha

(Established Under the Central Universities Act, 2009)

No.: CUO/Exam./CE/NTA/CUET/2025/05-2025/221

Date: 22.05.2025

NOTIFICATION

It is hereby notified for the information of all prospective applicants that candidates seeking admission to various UG/PG programmes at the Central University of Odisha under the **SC/ST/OBC (Non-Creamy Layer)/Economically Weaker Section (EWS)** categories are required to submit a **valid caste/category certificate** issued by the **competent authority** in the **Government of India prescribed format (Annexure – I: Format for OBC (Non-Creamy Layer) Certificate and Annexure – II: Format for EWS Certificate)**

The certificate for **OBC (NCL)** and **EWS** categories must be issued **on or after April 01, 2025**. Certificates issued prior to this date shall **not be accepted under any circumstances**.

All category certificates must be submitted at the time of **counseling/admission**, and strictly within the **stipulated timeline** as mentioned in the admission schedule. **Failure to submit a valid certificate in the required format and within the prescribed time frame will lead to forfeiture of the reservation benefit** and the candidate's application shall be considered under the **General Category**. Furthermore, **no request for extension of time** to submit the caste/category certificate shall be entertained under any circumstances.

Applicants are strongly advised to ensure compliance with the above requirements and obtain the necessary documents **well in advance** to avoid any inconvenience or disqualification during the admission process.

(Dr. Rakesh Kumar Lenka)

Controller of Examinations (I/c)

परीक्षा नियंत्रक
ओड़िशा केन्द्रीय विश्वविद्यालय, कोरापुट
Controller of Examinations
Central University of Odisha, Koraput

Copy to:

1. Dean of Schools: for kind information please.
2. Dean of Students' Welfare (I/c): for kind information please.
3. Registrar (I/c): for kind information please.
4. Finance Officer (I/c): for kind information please.
5. HoDs/HoDs(I/c)/Teacher-In-Charge: for kind information and necessary action please.
6. Teacher In-Charge(Academics): for kind information and necessary action please.
7. Chief Warden/Wardens: for kind information please.
8. Deputy Controller of Examinations: for information and necessary action please.
9. Convener, WMC: for uploading in the University Website
10. OSD to VC: for kind information of the Vice-Chancellor (I/c)
11. Subject File

ANNEXURE -I

OBC (NCL) Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL) APPLYING FOR ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri /Smt./Kum* _____
_____ Son/Daughter* of Shri/Smt.* _____ of Village/Town* _____
_____ District/Division* _____
_____ in the State/Union Territory _____ belongs to the
_____ Community that is recognized as a backward class under Government
of India**, Ministry of Social Justice and Empowerment's Resolution No.
_____ dated _____ ***

Shri /Smt./Kum. _____ and /or _____ his/her family ordinarily
reside(s) in the _____
_____ District/Division of the _____ State/Union Territory.

This is also to certify that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004Estt.(Res.) dated 09/03/2004, further modified vide OM No.36033/3/2004-Estt.(Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013-Estt(Res) dtd.30/05/2014.

Dated: Seal

District Magistrate
/Deputy Commissioner/
Any other Competent
Authority

* * Please delete the word(s) which are not applicable. i

** ** As listed in the Annexure (for FORM-OBC-NCL) i

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

NOTE:

(a) The term „Ordinarily resides“ used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificates are indicated below:

- i. District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub-Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
- iii. Revenue Officer not below the rank of Tehsildar“
- iv. Sub-Divisional Officer of the area where the candidate and/or his family resides

ANNEXURE-II

Government of.....

(Name & Address of the authority issuing the certificate)

INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____, Village/Street _____ Post. Office _____ District _____ in the State/Union Territory _____ Pin Code _____ whose photograph is attested below belongs to

Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities. 2.

Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe, and Other Backward Classes (Central List)

Signature with seal of Office _____

Name _____

Designation _____

Recent
Passport size
attested
photograph
of the
applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in Annexure-IV shall only be accepted as proof of candidate's claim as belonging to EWS:

- i. District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- ii. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- iii. Revenue Officer not below the rank of Tahsildar and
- iv. Sub-Divisional Officer or the area where the candidate and/or his family normally resides