



ओडिशा केंद्रीय विश्वविद्यालय, कोरापुट

(संसद के एक अधिनियम द्वारा स्थापित)

Central University of Orissa, Koraput

(Established by an Act of Parliament)

Central Silk Board Building, Landiguda, Koraput -764020, Odisha

Website: www.cuo.ac.in

APPLICATION FORM

Advertisement No.....Date

Post Applied for

Demand Draft:

Number.....Dated.....

Name of the Bank

Fix your latest photograph and sign across

(Applicant should enclose with this application form, processing fee of **Rs.500/-** for general category and **Rs. 125/-** for SC / ST and handicapped candidates in the form of Demand Draft from **any nationalized bank** drawn in favour of **Central University of Orissa** payable at **Koraput**)

1. Personal details: Use CAPITAL LETTERS and write clearly

Name						
Date of Birth	Day	Month	Year	Age as on date of advertisement	Year	Month
Place of Birth	City / Village			State	Country	
Father's Name						
Mother's name						
Nationality	Gender		Category		Marital Status	
	Male		SC ST		Single	
	Female <input type="checkbox"/>		OBC General		Married	
	<input type="checkbox"/>					
If physical challenged, indicate relevant particulars	Type of Disability			Percentage of disability		

2. Educational Qualifications: Attach self-attested photocopy of marks sheet & degree of each examination

	Name of the Board / University	Year	Marks Obtained	Maximum marks	%age of marks or CGPA	Division	Subjects studied
Matriculation (10 th)							
Higher Secondary / (10+2)							
Bachelor's degree (Name of degree)							
Master's degree (Name of degree)							
M.Phil. in							
Ph.D. Topic:.....							
Any other							

3. Past Work Experience: (Please start from first appointment to the present position). Add additional rows, if needed.

Post held	Pay Scale/ Band	Basic Pay p.m. (₹) + GP/AGP (₹)	Gross Salary p.m.	Employer (Name & Address of the Organisation)	Experience			Nature of assignment
					From	To	Total Experience in Years/ Months	

What has been your important / unique contribution(s) in the previous assignment:

4. Details of the Training Programmes attended:

Name of the Programme	Year	Duration (in days)	Organising Institution

5. Details of the Management Development Programmes attended:

Name of the Programme	Year	Duration (in days)	Organising Institution

6. Details of the Orientation Programmes / Training Programmes / Workshops attended:

Name of the Programme	Year	Duration (in days)	Organising Institution

7. Details of the Refresher Programmes attended:

Name of the Programme	Year	Duration (in days)	Organising Institution

8. Involvement in Research & Publications, if any:

Publications:	Numbers	Publishers / Journals	Communicated
Books			
Research Papers			
Articles			
Others			
Research Projects undertaken			
Major Research Projects Completed			
Major Research Projects ongoing			
Research Supervisions			
No. of Ph.Ds produced			
No. of Candidates enrolled for Ph.D			
Participations in Seminars / Conferences/ Workshops			
No. of Papers presented in national seminars / Conferences			
No. of Papers presented in international seminars / Conferences			

9. Any other Experience / Achievements / Qualifications considered to be relevant to the post applied for:

10. References: Please provide names of three persons who are not related to you and are familiar with your work / professional experience / accomplishment

	1	2	3
Name and address			
Contact Address			
Email:			
Phone (landline)			
Mobile Phone no.			
Fax with STD code			

11. Contact Details of the Applicant:

Address for Correspondence		Permanent Address	
Name: House No: Street: City: State: Pin Code:		Name: House No: Street: City: State: Pin Code:	
Email:	Phone No. (With STD Code)	Mobile No.	Fax No.

DECLARATION:

12. Declaration

I, _____ son / daughter of _____

hereby declare that all the particulars given in this application form are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant

Name in Capital letters

Date: _____ **Place:** _____

Note:

1. Unsigned application is liable to be rejected and no correspondence will be entertained.
2. The University shall not be responsible, if any column is not filled up properly and legibly.

12. Endorsement by the Employer

(In case of in-service candidates, whether in permanent/contract/temporary capacity, the application must be endorsed/forwarded by the Head of the Department/Employer, failing which application is liable to be rejected.)

Forwarded to the Central University of Orissa, Koraput, Landiguda, Koraput, Odisha, India - 764112

The applicant Dr./Mr./Mrs/Ms. _____, who has submitted this application for the post of _____ in the Central University of Orissa, Koraput, has been working in this organization namely _____ as

_____ (name of the post), in a temporary / contract/ permanent capacity with effect from _____ in the Scale of Pay/Pay Band of `_____. He /She is drawing a basic pay of `_____ His / Her next increment is due on_____.

Further, it is certified that no disciplinary / vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his / her application being considered by the Central University of Orissa, Koraput.

(Signature of the forwarding officer)

Name: _____

Designation: _____

Place: _____

Date: _____

(Seal)

14. Checklist of Documents Enclosed

Sl. No	Documents	Tick (✓)
1.	Matric / Secondary / High School (10 th Class) Marks Sheet	
2.	Matric / Secondary / High School (10 th Class) Certificate	
3.	Sr. Secondary / Intermediate (12 th Class) Marks Sheet	
4.	Sr. Secondary / Intermediate (12 th Class) Certificate	
5.	Bachelor's Degree Marks Sheet	
6.	Bachelors' Degree	
7.	Master's Degree Marks Sheet	
8.	Master's Degree	
9.	M. Phil. Marks Sheet	
10.	M. Phil Degree	
11.	Ph. D. Degree	
12.	Experience Certificate(s) from previous employers:	
13.	Endorsement from the present employer	
14.	DD for the application fees (in original)	
15.	SC / ST / OBC / Handicapped Certificate	
16.	Others, if any:	

Note: List of Documents be checked & ticked properly. Any lapse on this account is liable for rejection of your form.