



ओड़िशा केन्द्रीय विश्वविद्यालय, कोरापुट

(केन्द्रीय विश्वविद्यालय अधिनियम 2009 के तहत स्थापित)

Central University of Odisha, Koraput

(Established Under the Central Universities Act, 2009)

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Date: 07-09-2020

CIRCULAR

In pursuance of the consensus arrived at in the virtual joint meeting of Teaching and Non-Teaching staff held on 07-09-2020, and approval of the Competent Authority accorded thereon, this circular is issued for all concerned.

1. All employees (regular/contractual/outourced) of the University, who attended the Foundationday event physically, are advised to get them urgently tested in nearest Govt. healthcare facilities. Proof of the test done may be submitted to the Nodal Officer (COVID).
2. Anyone, who either has been found positive or has developed symptoms of infection of Corona virus, should remain in home-isolation as per COVID protocol/guidelines issued by the Govt. The matter should immediately be brought to the notice of the Nodal Officer (COVID).
3. Section/Department Heads are required to help *contact tracing* of positive and symptomatic
4. cases and augment *testing* of contact persons in order to check further spread of Corona virus among others.
5. All essential maintenance services in water/electricity supply, University office, Guest house, examinations work etc must be maintained on weekly roster basis.
6. Non-teaching staff, who remained absent from duty evenafter testing negative, must attend to their duty to carry out urgent official work as per the weekly roster with strict implementation of protective measures to contain spread of COVID-19. No panic scenario should be created or promoted.
7. Section Heads are required to provide weekly roster of non-symptomatic/ tested negative employees working under them.
8. All Non-Teaching employees should be available on phone/e-mail on 24x7 basis; they should attend office, if not restricted otherwise, when called for any exigency of work.
9. University shall remain closed for 4 days from Sept. 8 to 11 for completion of sanitisation of all buildings and establishments.


07.09.2020
REGISTRAR