



केन्द्रीय विश्वविद्यालय उड़ीसा, कोरापुट  
**CENTRAL UNIVERSITY OF ORISSA, KORAPUT**  
**APPLICATION FORM FOR FACULTY POSITION**

**(PROFESSOR/ASSOCIATE PROFESSOR)**

**(FILL UP SEPARATE FORM FOR EACH POST)**

Advt. No .....

Post applied for .....

Centre/Department .....

School of .....

Applied under (Direct Recruitment/Deputation) .....

Affix here a  
Passport size  
recent  
Photograph

**Particulars of fees:**

Amount Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only)

Demand Draft No.& Date \_\_\_\_\_

Name & Address of the Bank: \_\_\_\_\_

**SECTION – A: GENERAL**

**GENERAL INFORMATION:**

1. Name in full (In Block Letters) Dr./Mr./Mrs/Ms. ....

2. Date of Birth ..... (in words).....

3. Father's Name .....

4. Mother's Name .....

5. Mailing Address .....

..... Pin Code 

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Tel. No (with STD code)..... Mobile..... E-mail ID.....

6. Permanent Address .....

..... Pin Code 

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7. Marital Status..... (If married, Spouse Name).....

7.(A) Sex (Male/Female/Transgender) .....

8. Nationality..... 9. State of Domicile .....

10. Category: SC/ST/OBC/PWD/General .....

(in case of PWD category, please indicate PH-OH/PH-HH/PH-VH) (Please attach attested photocopy of Certificate)

11. Religion: Hindu/Muslim/Sikh/Christian/ Buddhist /Zoroastrian (Parsi)/Jain/Others .....

12. Present Employer .....

**SECTION – B:**

**13. EDUCATIONAL QUALIFICATIONS** (Starting with highest degree obtained):

Sl. No.	Examination/Degree	Name of Board/ College/University	Percentage of Marks/Final Grade	Discipline/ Subject(s)	Year of Passing/ award

(Please attach photocopies in support)

**14. Title of Ph.D. thesis;** .....

**14. (a) Date and year of award** .....

**15. Details of Employment Experience: (In chronological order starting with the most recent)**  
(Attach separate sheet if necessary)

Sl. No.	Name of Employer	Status of Institute/University (Govt./Quasi Govt./Autonomous etc.)	Post held/ Designation	Period of Employment		Pay band/scale and Grade Pay		Nature of duties
				From	To	Scale/ Band	Grade pay	

**16. Summary of experience/performance**

	Teaching Experience	From	To	Total	
				Years	Months
i.	Under Graduate				
ii.	Post Graduate				
iii..	Total Teaching Experience				
	<b>Research Experience</b>				
vi.	Research Experience other than the period spent for obtaining M.Phil./Ph.D. Research Degree				

**SECTION – C:**

**PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES  
(CATEGORY II)**

**17. (a) Student related co-curricular, extension and filed based activities.**  
(Please attach separate sheet, if necessary)

(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events)	
(ii) Other co-curricular activities (Cultural Sports, NSS, NCC etc.)	
(iii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.)	

**17. (b) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.**  
(Please attach separate sheet, if necessary )

(i) Administrative responsibility (including as Dean/Principle/Chairperson/Convener/Teacher -incharge/similar other duties that require regular office hrs for its discharge)	
(ii) Participation in Board of Studies, Academic and Administrative Committees.	

**17. (c) Professional Development activities (such as participation in seminars, conferences short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, dissemination and general articles and any other contribution)**  
(Please attach separate sheet, if necessary )

Professional Development activities (such as participation in seminars, conferences short term training courses, industrial experience, talks, lectures in refresher/faculty development courses, dissemination and general articles and any other contribution)	
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**SECTION – D:**

**RESEARCH AND ACADEMIC CONTRIBUTION (CATEGORY – III)**

**18. RESEARCH PUBLICATIONS**

**(a) Books- Self authored/co-authored/edited** (Please attach separate sheet, if necessary)

Sl. No.	Title of the Book (s)		Whether Sole Author or Co-author	Name of Publisher (with city/country)	National/International Publisher	Month & year of publication	ISBN No.	Whether peer reviewed
	Title	Edit/Text/Reference						

**18. (b) Chapters contributed in edited books** (Please attach separate sheet, if necessary)

Sl. No.	Title of Chapter (s)	Title of the Book(s)	Whether Sole Author/ Co-author	Name of Publisher (with city/country)	National/International Publisher	Month & year of Publication	ISBN No.	Whether peer reviewed

**18. (c) Research Articles/Papers published in Journals** (Please attach separate sheet, if necessary)

Sl. No.	Title of research article / paper(s)	Name of the journal	Publisher of the journal (City/Country)	Whether Sole Author/ Co-author	Month & year of publication, volume, no. & page nos.	Whether Refereed/ non-refereed	ISSN No.	Level (Int./ Nat./ State/ Local)	Impact Factor

**18. (d) Conference Proceeding/ Publications etc.**

Sl. No.	Title	Sole/ Co-author	Publisher of the proceeding (City/ Country)	Conference Date(s)	National/ Inter-national	Paper presented or not

**19. Research Projects Undertaken** (other than that for a research degree)

(Please indicate: (a) Major Projects; (b) Minor Projects; (c) Consultancy Projects; (d) Completed Research Projects; (e) Ongoing Research Projects; (f) Whether Outcome/Output of Projects/Policy Document forwarded to Sponsoring/Funding Government Agency(s) etc.) (Please attach separate sheet, if necessary)

Sl. No.	Title/Subject of Research Project(s)	Whether major or minor project	Date of Commencement	Date of Completion	Total Grants / Funding received (Rs.)	Name of Sponsoring / Funding Agency	Whether Outcome / Outputs sent to Sponsoring Govt. Agency	Whether final report published as monograph book

**20. Research Guidance:** Number of scholars who have been awarded M.Phil/Ph.D. degree or submitted M.Phil/Ph.D under your supervision both as Guide and/or Co-Guide:

Name of Degree	Submitted	Awarded
(i) M.Phil Degree		
(ii) Ph.D Degree:		

**21. Details of Fellowships/Awards**

Sl. No.	Name of the award/fellowship	Name of academic body/association given award/ fellowship	International/ National/ State body	Award/ Fellowship	Is it Academic body or association

**22. Invited Lectures/Papers presented in International/National/ State /University Level.**

(Please attach a separate sheet if necessary)

Sl. No.	Title of Lecture delivered	Name of the Seminar/Conference	International/National Conference/Seminar	Name & Place of Institution	Date of Lecture	Duration

**23. Development of e-learning delivery process/material**

Sl. No.	Name of the module	Subject	Organization for which it was developed	Period of development (with dates)	Level for which it is developed UG/PG/etc.

**24. Contribution to educational innovation, design of new curricular and courses, and technology-mediated teaching process.**

Sl. No.	Description

**SECTION – E:**

**OTHER MISCELLANEOUS INFORMATION**

25. (a) Membership/Fellowship of other institutions/professional societies:

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(b) Other activities/Responsibilities: (Academic/Administrative)

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(c) Any other relevant information, if not given above:

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26. (a) Have you been punished during your service, if any, on Gender related/Caste discrimination issues etc. or convicted by a Court of Law. If so, give details.

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(b) Were you at any time declared medically unfit or asked to submit your resignation or discharged or dismissed? If yes, give details in a separate sheet.

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(c) Do you have any case pending against you in any court of law? If yes, give details.

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27. Are you willing to accept the minimum initial pay in the grade? If not, state reasons for claiming higher starting pay.

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28. If selected for appointment, what notice would you require for joining the post?

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29. Names and Addresses of Two Referees along with contact details:

(i) ..... (ii) .....

.....  
.....

e-mail id:..... e-mail id:.....

Mobile No.: ..... Mobile No.: .....

30. **List of Enclosures:**

- (a) Copies of Mark-sheets & certificate of educational Qualification etc.
- (b) Copies of certificate of Teaching & Research experience.
- (c) Caste Certificate.
- (d) Date of Birth Certificate.
- (e) List of publications with details, reprints of papers published and acceptance letters (in case accepted papers/articles etc.)
- (f) Copies of other relevant certificates & documents for any other claim made.

31. **DECLARATION TO BE SIGNED BY THE CANDIDATE**

I hereby declare that the information given by me in the Application is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed or distorted thereof. If at any stage, I am found to have concealed/distorted any information or given any false statement, my application/appointment shall liable to be summarily rejected/terminated without notice or compensation.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Applicant)

## CATEGORY II: Professional Development, Co-Curricular and Extension Activities

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sl. No.	Nature of Activity	Maximum API Score	Self-appraisal Score	Verified API Score
1	Student related co-curricular, extension and field based activities.	15		
	(i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.)			
	(ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)			
2	(iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15		
	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.			
3	(i) Administrative responsibility (including as Dean / Principal / Chairperson /Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)	15		
	(ii) Participation in Board of Studies, Academic and Administrative Committees			
3	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15		
	<b>Total Score</b>	<b>45</b>		
	<b>Minimum API Score Required</b>	<b>15</b>		

(Signature of the candidate)



### CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

S. No.	APIs	Engineering/ Agriculture / Veterinary Science/ Science/Medical Science	Faculties of Languages Arts / Humanities/ Social Sciences/Library/ Physical education Management	Max. points for University and College teacher position	Self- apprai sal Score	Verified API Score
<b>III (A)</b>	Research Papers Published in:	Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication		
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC#	10 per publication.		
<b>III (B)</b>	Publications other than journal articles (books, chapters in books	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author		
		Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC	20 per Book for Single Author		
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author		

		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC	Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International – 10 per Chapter National – 5 per Chapter		
<b>III (C)</b>	<b>RESEARCH PROJECTS</b>					
<b>(i)</b>	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project		
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs upto Rs. 5 lakhs	15 per each Project		
		(c) Major Projects with grants above Rs. 1 lakh up to Rs. 5 lakh	Major Projects with grants above Rs. 1 lakh up to Rs. 3 lakh)	10 per Project		
<b>III (C) (ii)</b>	Consultancy Projects	Amount mobilized with minimum of Rs. 10 lakhs	Amount mobilized with minimum of Rs.2 lakhs	10 per every Rs.10 lakhs and Rs.2 lakhs respectively		
<b>III (C) (iii)</b>	Projects Outcome/ Outputs	Patent/Technology transfer / Product/ Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNICEF etc. Central/State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International Bodies-30 Central Governemnt-20 State Govt.-10 Local bodies-5		
<b>III (D) RESEARCH GUIDANCE</b>						
<b>III (D) (i)</b>	M.Phil	Degree awarded	Degree awarded	5 per Candidate		
<b>III (D) (ii)</b>	Ph.D.	Degree awarded/Thesis submitted	Degree awarded/Thesis submitted	15 /10 per candidate		

<b>III (E) FELLOWSHIPS, AWARDS AND INVITED LECTURES DELIVERED IN CONFERENCES / SEMINARS</b>						
<b>III (E)</b> (i)	Fellowships/ Awarded	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship		
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	10 per Award / 10 per Fellowship		
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 Per Award		
<b>III (E)</b> (ii)	Invited lectures/paper	International	International	7 per lecture/ 5 per paper presented		
		National level	National level	5 per lecture/ 3 per paper presented		
		State/University level	State/ University level	3 per lecture/ 2 per paper presented		
	<b>The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period</b>					
<b>III (F)</b>	<b>Development of e-learning delivery process/ material</b>					<b>10 per module</b>

# Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

Place:

**(Signature of the Candidate)**

Date:

**Note:**

- Candidates are required to provide complete list of publications (in referred journals, recognized and reputable journals and periodicals mentioning names of all authors. ISSN/ISBN numbers of journals and year of publications), list of seminars/symposia/conference/workshop/refresher course/faculty/skill development programmes etc. organized and attended, list of completed/ongoing research and consultancy projects with amount and funding agency, list of Patent/Technology transfer/Product/Process/Major Policy document of Government Bodies at Central State level, list of M.Phil and Ph.D. supervised, list of honours/awards/ recognitions.
- Candidates are required to enclose documentary evidence in favour of items mentioned above.

## CATEGORY II: Professional Development, Co-Curricular and Extension Activities

Based on the teacher's self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for promotion is fixed in Table II (A). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and selection committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Category II	Nature of Activity	Maximum API Score	Actual Score
<b>a.</b>	Student related co-curricular, extension and field based activities.  (i) Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events.) (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.) (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)	15	Actual hours spent per academic year ÷ 10
<b>b.</b>	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.  i). Administrative responsibility (including as Dean / Principal / Chairperson /Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge) ii). Participation in Board of Studies, Academic and Administrative Committees	15	Actual hours spent per academic year ÷ 10
<b>c</b>	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)	15	Actual hours spent per academic year ÷ 10

### Category: III. Research and Publications and Academic Contributions

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API scores required for teachers from this category are different for different levels of promotion in universities and colleges. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for the promotion of Assistant Professor to higher grades and Selection Committee for the promotion of Assistant Professor to Associate Professor and Associate Professor to Professor and for direct recruitment of Associate Professor and Professor.

Sl. No.	APIs	Engineering/ Agriculture / Veterinary Science/ Science/Medical Science	Faculties of Languages Arts / Humanities/ Social Sciences/Library/ Physical education Management	Max. points for University and College teacher position
III (A)	Research Papers Published in:	Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC#	10 per publication.
III (B)	Publications other than journal articles (books, chapters in books)	Text/Reference, Books published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Text/Reference Books, published by International Publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author
		Subject Books, published by National level publishers, with ISBN/ISSN number or State /Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by National level publishers, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC	20 per Book for Single Author
		Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	Subject Books, published by Other local publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author
		Chapters in Books, published by National and International level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC	Chapters in Books, published by National and International level publishers, with ISBN /ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International –10 per Chapter National – 5 per Chapter

<b>III (C) RESEARCH PROJECTS</b>				
<b>III (C) (i)</b>	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs upto Rs. 5 lakhs	15 per each Project
		(c) Major Projects with grants above Rs. 1 lakh up to Rs. 5 lakh	Major Projects with grants above Rs. 1 lakh up to Rs. 3 lakh)	10 per Project
<b>III (C) (ii)</b>	Consultancy Projects	Amount mobilized with minimum of Rs. 10 lakhs	Amount mobilized with minimum of Rs.2 lakhs	10 per every Rs.10 lakhs and Rs.2 lakhs respectively
<b>III (C) (iii)</b>	Projects Outcome/ Outputs	Patent/Technology transfer / Product/ Process	Major Policy document prepared for international bodies like WHO/UNO/UNESCO/UNI CEF etc. Central/State Govt./Local Bodies	30 for each International / 20 for each national level output or patent. Major policy document of International Bodies-30 Central Governemnt-20 State Govt.-10 Local bodies- 5
<b>III (D) (i)</b>	M.Phil	Degree awarded	Degree awarded	5 per Candidate
<b>III (D) (ii)</b>	Ph.D.	Degree awarded/Thesis submitted	Degree awarded/ Thesis submitted	15 /10 per candidate
<b>III (E) (i)</b>	Fellowships/ Awarded	International Award/Fellowship from academic bodies	International Award / Fellowship from academic bodies/associations	
		National Award/Fellowship from academic bodies	National Award/Fellowship from academic bodies/associations	
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	
<b>III (E) (ii)</b>	Invited lectures/ paper	International	International	
		National level	National level	
		State/University level	State/ University level	
<b>The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period</b>				
<b>III (F)</b>	<b>Development of e-learning delivery process/ material</b>			<b>10 per module</b>

# Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the First and Principal / corresponding author /supervisor / mentor would share equally 70% of the total points and the remaining 30% would be shared equally by all other authors.

**Note:**

- For Direct Recruitment of Professor in the University, consolidated API scores of 400 points from category-III, is required along with other specified eligibility qualifications stipulated in the Regulations 2010.
- For direct recruitment of Associate Professor in the University, consolidated API scores of 300 points from category-III, is required along with other specified eligibility qualifications stipulated in the Regulations 2010.