



Central University of Odisha

(Established Under the Central Universities Act, 2009)

APPLICATION FOR CAUTION MONEY REFUND

1. Name of the Student / Scholar with full address :.....

2. Programme of Study :.....
3. Enrolment No./Roll No. :.....
4. Academic Session :.....
5. Name of the Department :.....
6. Date of admission in the 1st Semester :.....
7. Date of final Result Declaration :.....
8. Amount Deposited :
 - (a) As Library Caution Money :.....
 - (b) As Laboratory Caution Money :.....
 - (c) As Hostel Caution Money :.....
9. Bank Details :
 - (a) Bank Name & Branch :.....
 - (b) Account No :.....
 - (c) IFS Code :.....
10. Contact Details:
 - (a) Mobile No :.....
 - (b) Email ID :.....

Declaration

The information furnished above is true to the best of my knowledge and belief. Therefore an amount of Rs.....(in word).....may kindly be refunded.

Date:

Signature of the applicant

For office Use

Forwarded for consideration and necessary action

Library: _____ Laboratory: _____ Hostel: _____

Department: _____

Signature of HOD with office seal

Note:

1. Photocopy of Bank Pass Book & 1st admission (Student Copy) Challan /SBI Collect receipt must be enclosed.
2. No claim for refund of caution money will be entertained after one year from the date of publication of result of the final examination or discontinuation of the course.
3. Refund claim should be submitted within one month of appearing in the final semester examination.